

MUNICIPAL NOTICE: 013 of 2026

Ray Nkonyeni Municipality, an equal opportunity employer, requires the services of suitably qualified, well-motivated, able to work under pressure and with strict deadlines, assertive and result driven candidate to appoint to the following posts:

DEVELOPMENT PLANNING SERVICES DEPARTMENT **TOWN PLANNING TECHNICIAN (2 POSTS)** **(TASK GRADE 11)**

Salary: R 356 209 .08 to R 462 394, 08 per annum (Excluding all benefits)

Requirements: Grade 12 • Degree in Town and Regional Planning • Minimum of 2 years relevant experience • Registration as a Professional Town and Regional Planning in accordance with Planning Professions Act, 2002 (Act No. 36 of 2002) will be an added advantage • Should be legible to register as a Professional Town Planner • Code B Driver's Licence.

Key Performance Areas: The successful candidate will be responsible for development and formulation of strategic planning documents which include but not limited to Spatial Development Framework, Local Area Plans, Precinct Plans, Urban Renewal Plans and Land Use Management Systems (LUMS) as per Spatial Planning and Land Use Management Act, 2013 (Act No. 16 of 2013) • Undertake project management processes • Undertaking of public participation processes and various meetings which include council, internal and external forums • Collaborating with external departments/ agencies on complex issues related to Development Planning principles with a view of aligning internal processes • Identifying and establishing potential projects to be in the Service Delivery Budget Implementation Plan (SDBIP) • Identifying and establishing of potential project teams and formulating project plans • Conceptualising the content, process and methodology in respect of executing plans and interacting with key stakeholders/ role-players to elicit information on specific constraints and concerns • Facilitating community involvement in the preparation of action plans and packaging community projects and funding proposals based on identified needs.

COMMUNITY SERVICES DEPARTMENT **CYBER CADET (UMNTENTWENI)** **(TASK GRADE 09)**

Salary: R277 000 .00 per annum (Excluding Benefits)

Requirements: Diploma in Information Technology obtained from a recognized tertiary institution. • CompTIA accredited A+, Certificate N+ or CCNA Certification will be an added advantage. • One to two years' experience in IT environment working. • Ability to communicate in both IsiZulu and English languages. • Code B, driver's license.

- A computer test will be conducted.

Key Performance Areas: Promote and develop computer services to the public. • Administer the usage of the computer services in the library. • Monitor PC, printer and connectivity hardware and software. • Ensure policies for usage and security are adhered to by library users. • Provide advice to library users on the use of ICT. • Conduct basic computer training for public library users. • Ensure that ICT hardware, software and network connectivity are maintained. • Provide support to the librarian on usage of ICT.

***Ray Nkonyeni Municipality is guided by the principles of Employment Equity.
Women are encouraged to apply.***

Closing date: Friday, 20 February 2026

Canvassing of Councillors will disqualify the applicant.

NB: Applications must reach our office by **no later than 16h00** on the closing date.

Submit **Application Form**, CVs with certified copies of qualifications to the Ray Nkonyeni Municipality, Department Corporate Services, 10 Connor Street, P O Box 5, Port Shepstone, 4240

Enquiries : Acting Human Resources Manager
Telephone : (039) 688 2023 /2075 /2077

NB : If you don't hear from us within 21 working days of the closing date, regard your application as unsuccessful.

MR KJ ZULU
MUNICIPAL MANAGER